

**CONEJO VALLEY UNIFIED SCHOOL DISTRICT**  
**South Building Board Room**  
**1400 E. Janss Road, Thousand Oaks, CA 91362**

**BOARD OF EDUCATION SPECIAL MEETING**  
**Tuesday, May 9, 2017**

Generated by Hyonchin Im-Turner on Tuesday, May 9, 2017

## **1. OPEN SESSION**

### **A. Call the Meeting to Order and Roll Call**

Call to Order and Roll Call: President Dunn called the meeting to order at 4:00 p.m.

Board Members present: President Mike Dunn, Vice President John Andersen, Dr. Betsy Connolly, Sandee Everett and Pat Phelps.

Administration present: Dr. Ann Bonitatibus, Superintendent and Hyonchin Im-Turner, Executive Administrative Assistant.

President Dunn welcomed attendees to the meeting and read the procedural announcements.

### **B. Pledge of Allegiance**

### **C. Open Session Procedures**

### **D. Approval of the Agenda**

Mrs. Phelps made the motion to approve the Agenda, seconded by Mrs. Everett. Motion carried 5-0.

### **E. Comments - Public**

President Dunn announced there was one public comment card submitted.

- The speaker, Mary Anne Van Zuyle, asked the Board to allow a public forum when finalist candidates are chosen.

## **2. INFORMATION/DISCUSSION ITEMS - GENERAL - BOARD MEMBERS**

### **A. Public Employee Appointment, pursuant to Gov. Code Secion 54957(b). Title: Superintendent.**

Mrs. Everett began by speaking about the Board recently receiving information from Human Resources on searching for an Interim and then went on to talk about the importance of the public's involvement. Mrs. Phelps commented that many candidates don't want their identity known and that the process is a very personal personnel matter. Dr. Connolly spoke about Ventura County Community College District's recent search for a Chancellor, which involved six candidates, who were placed in a public forum and explained that the forum was a condition of their application and is something for the Board to think about. President Dunn read a statement about the importance of employee morale and his belief that morale would improve if an employee is appointed who the other employees agree to. Vice President Andersen discussed the attributes and characteristics that the Board would like to see in an Interim and suggested a subcommittee be formed to create a list of those. There was then discussion amongst the board about written records from previous processes. Vice President Andersen verified that the Board would like to proceed with a posting for an Interim and now need to decide what that posting would look like. He then agreed to be one of the subcommittee members and spoke about what other Board members should provide to the subcommittee. Dr. Connolly commented that she would prefer to not combine the list for an Interim with what the Board is looking for in a Superintendent. Mrs. Phelps agreed to be the other member of the subcommittee. Vice President Andersen asked fellow Board members to forward their lists of attributes and characteristics to him and Mrs. Phelps via email as soon as possible. Dr. Connolly suggested sending a notice out to the community that the Board is looking to appoint an Interim. The Board discussed posting a general description and then collecting specifics for the paper screening and interviews of candidates. Board members encouraged district employees to apply for the Interim Superintendent position as well as the permanent Superintendent position. They also encouraged retired superintendents and current employees of other districts in other capacities to apply. Salary range was then inquired about to which Dr. McLaughlin explained the details of a set limit on what a retiree can earn annually. Dr. Connolly spoke about the benefits that search firms in the past have provided to the district. Vice President Andersen concluded that he and Mrs. Phelps would work on the list of characteristics by combining individual member's suggestions and then bring it back to the Board for further discussion to which Dr. Connolly agreed.

The Board adjourned to Closed Session at 4:42 p.m.

## **3. CLOSED SESSION**

### **A. Comments - Public**

There were no public comment cards submitted.

**C. Announcements from Closed Session**

**4. ADJOURNMENT**

**A. Adjournment**

President Dunn adjourned the Closed Session at 5:31 p.m. **The next regularly scheduled Board meeting will be Tuesday, May 16, 2017, 5:00 p.m. Closed Session, and 6:00 p.m. Open Session** at the CVUSD South Building Board Room, 1400 E. Janss Road, Thousand Oaks.

Date: May 9, 2017 \_\_\_\_\_ Clerk

Date: May 9, 2017 \_\_\_\_\_ Superintendent